ESSJAY INFOSYSTEM
PVT LTD

DOCUMENT SCANNING SERVICE

Transforming Paper into Power

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ABOUT ESSJAY INFOSYSTEM

Essjay is a document digitization and secure scanning specialist helping organizations move from paper-heavy processes to fast, modern, digital workflows.

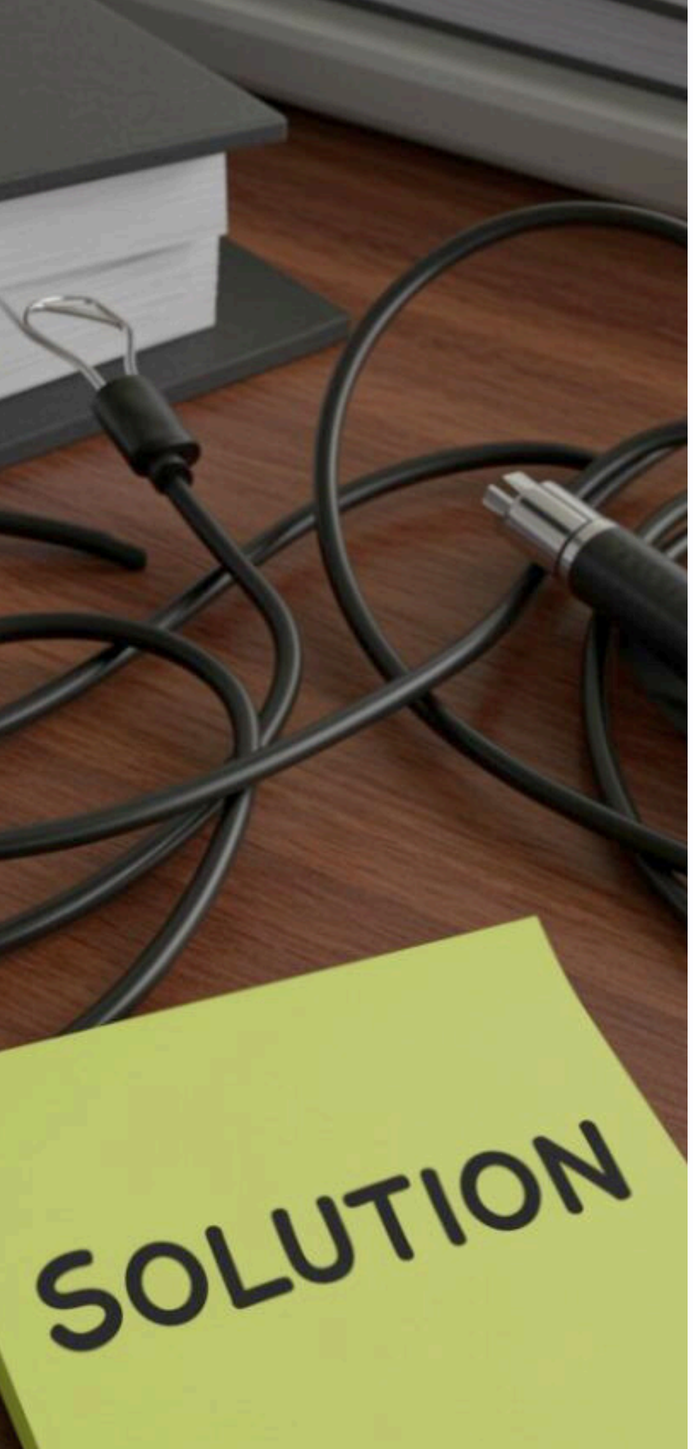
With over three decades of experience, we convert physical records into clean, searchable, easily accessible digital information so your teams can work smarter and faster.

WHAT WE DO

We turn your paper records into organized, searchable digital assets.
From everyday office files to large engineering drawings, archive boxes, medical records, books, photographs and heritage documents – Essjay delivers fast, secure, high-quality scanning tailored to your needs.

Our Document Scanning Service includes:

- **High-speed scanning** of files, records and archives
- **OCR-based** searchable PDFs / PDF-A
- Structured folder **naming** and **indexing** with metadata
- **Secure** digital storage and delivery
- **Onsite** and **Offsite** scanning options across India



THE CHALLENGES & OUR ANSWER

OVERVIEW:

Most organisations still depend on paper for critical information—slow searches, rising storage costs and frequent missing files. Essjay helps turn this scattered, fragile paperwork into a secure, searchable digital library that teams can rely on every day.

CHALLENGES :

- 01 SLOW RETRIEVAL
- 02 HIGH STORAGE COSTS
- 03 DOCUMENT LOSS RISK
- 04 LIMITED ACCESS

SOLUTION :

- 01 END-TO-END HANDLING
- 02 INSTANT SEARCHABILITY
- 03 STRUCTURED ORGANIZATION
- 04 SEAMLESS INTEGRATION

OUR EXPERTISE

When accuracy, confidentiality and reliability matter, Essjay is the partner enterprises trust.

01. 33+ years of execution experience

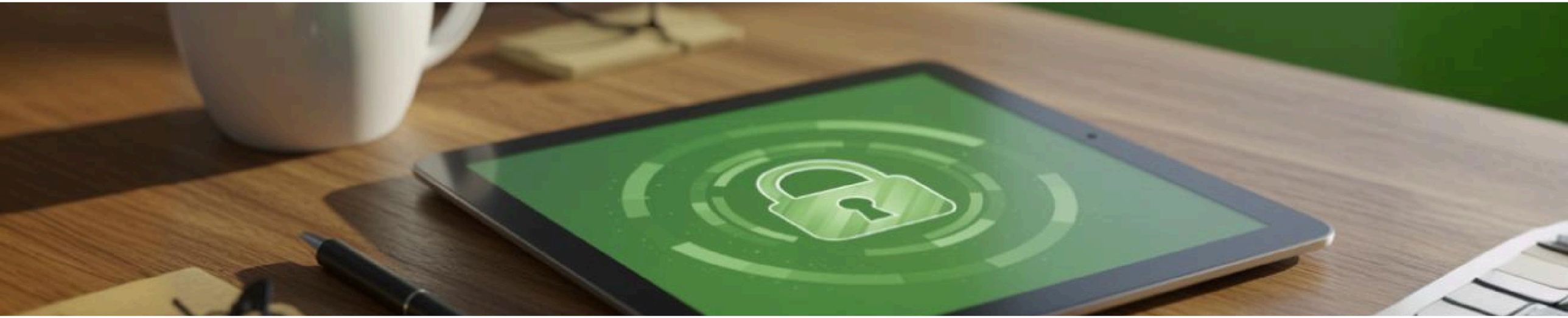
02. ISO 27001 & CMMI Level 3-driven processes

03. Trained technicians and vetted staff

04. Enterprise-grade quality checks on every project

WHO WE WORK WITH

1. CORPORATES AND ENTERPRISES
2. HEALTHCARE AND HOSPITALS
3. BANKS AND FINANCIAL INSTITUTIONS
4. GOVERNMENT AND PUBLIC SECTOR BODIES
5. REAL ESTATE AND ENGINEERING FIRMS
6. EDUCATIONAL AND RESEARCH INSTITUTIONS



SECURITY & COMPLIANCE

Every project is executed with data protection and compliance at the core.

Your records are handled under strict security controls:

01. NDA-backed confidentiality

02. Restricted processing zones

03. Role-based access and controlled handling

04. Encrypted delivery and defined chain-of-custody

OUR PROCESS

You get a transparent, predictable and hassle-free experience from start to finish.

PICKUP → PREPARATION → HIGH-RESOLUTION SCANNING → OCR & INDEXING → QUALITY CHECK → SECURE DELIVERY

PROVEN RESULTS

JINDAL POWER

- Total work order 70 lakh pages.
- 56 lakh pages digitized.
- Duration : 4 months & ongoing.
- 40% reduction in storage costs.
- Fully audit-ready digital archive.

BALKRISHNA TIERS

- Total work order 1 crore Pages.
- Page digitization completed.
- Duration : 2 year & 6 months.
- Scope of work Document classification, indexing 16 fields.

LET'S GO PAPERLESS TOGETHER

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